

कार्यालय आदेश

कार्यालय आदेश संख्या ८०१/यूपीयूएमएस/आवास(०२/१३२)/२०-२१ दि० १८.०७.२०२० के द्वारा विश्वविद्यालय के शैक्षणिक एवं गैर शैक्षणिक कार्मिकों को आवास आवंटन किये जाने हेतु नये सिरे से आवास आवंटन नियमावली बनाये जाने हेतु समिति का गठन किया गया था।

उक्त के क्रम में UPUMS House Allotment Rules 2022 आवास आवंटन नियमावली मा० कुलपति महोदय के अनुमोदनोपरांत प्रकाशित की जा रही है।

(सुरेश चन्द्र शर्मा)  
कुलसचिव

प्रतिलिपि:—निम्न को सूचनार्थ एवं आवश्यक कार्यवाही हेतु प्रेषित:—

१. समस्त विभागाध्यक्ष को ई-मेल के माध्यम से प्रेषित कि वह अपने अधीनस्थ अधिकारियों/कर्मचारियों को उक्त आवास आवंटन नियमावली अपने विभाग/वार्ड के नोटिस बोर्ड पर अवलोकित हेतु चस्पा कराने की कृपा करें।
२. प्रभारी अधिकारी सी०ए०सी० को विश्वविद्यालय की वेबसाइट पर प्रदर्शित करने हेतु।
३. वैयक्तिक सहायक को मा० कुलपति महोदय के अवलोकनार्थ।
४. निजी स्टाफ प्रति—कुलपति।
५. निजी स्टाफ—कुलसचिव।
६. समस्त नोटिस बोर्ड।

(सुरेश चन्द्र शर्मा)  
कुलसचिव

## UPUMS House Allotment Rules 2022

### Rule 1: Short Title, application and commencement:

These rules may be called the U.P. University of Medical Sciences, House Allotment Rules 2022. They shall come into force with immediate effect.

These rules shall supersede all previous rules and orders relating to allotment of the University residences. However allotments made or any other actions concerning the allotment of residences till commencement of these rules shall not be effected.

These rules shall apply only for regular employees not for contractual and outsource employees.

### Rule 2: Definitions:

In these rules unless there is anything repugnant in the subject or context:

- a) 'Allotment' means the grant of license to occupy a residence in accordance with the provisions of these rules.
- b) 'Allotment year' means the year beginning on 1<sup>st</sup> January or such other date as may be notified by the University.
- c) 'Vice Chancellor' means the Vice Chancellor, Uttar Pradesh University of Medical Sciences, Saifai, Etawah.
- d) 'House allotment Committee' means a committee as defined in rule 5.
- e) 'Emoluments' means the "Grade Pay/Pay Level" payable to an employee in his substantive post.
- f) 'Employee' means the regular employee of the University who is eligible for the University residence in terms of these rules.
- g) 'Members of the Teaching Faculty' shall mean an employee of the University holding the post of Professor, Addl. Professor, Associate Prof., Asstt. Prof., Lecturer, Demonstrator or any other category of employee(s) that may be included in the teaching faculty by the University from time to time.
- h) 'Essential Staff' means such staff as is required to reside in the University campus and to be available on call duty at all hours.
- i) 'Earmarked Houses' means houses the house marked for the post as describe as Annexure 'B' or may be specified from time to time by the competent authority.

Note: The Vice Chancellor may, if he considers necessary, add to or delete from any category of staff listed in Annexure 'A' and 'B', in the interest of the University Work.

- j) 'Family' means wife or husband, as the case may be, and children, step-children, legally adopted children, or dependent as declared by employee in Service Book.
  - k) Seniority for allotment:
    - i. Allotment of the house to employees will be on seniority basis.
    - ii. Seniority in respect of officers and staff entitled to a residence shall be reckoned from the date from which an officer or staff member has been continuously in service of the University in the post or pay scale or grade pay, as applicable, entitling him for the particular category of residence. The entitlement of an officer/employee for a particular type of residence shall be considered on the basis of the emoluments drawn by him/her on the first day of the allotment year.
    - iii. Faculty members or staff/officers have joined the particular post/grade pay on the same date, their seniority will be decide by date of birth.
    - iv. Reservation quota as per UP Government orders shall be implemented only for the non essential category staff. No residences shall be kept vacant in case of non availability of applicants in the reserved class.
- Separate seniority lists shall be maintained for each type of residences in respect of essential and non-essential categories of staff.

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- l) Change of residence shall mean change of residence in the same category of residence.
- m) Subletting means unauthorized sharing of accommodation except with close relatives or letting out whole or part of the accommodation by an allottee to another person with or without payment of rent or other consideration by such other person.
- n) 'License fee' means the flat rates of license fee payable monthly in accordance with the provisions of the fundamental rules/orders issued by the Government of India/SGPGI as amended from time to time.
- o) Notices and circulation: All notices issued for the purposes defined in these rules shall be in writing, by way of either of the following modes:
  - i. Fixing on the notice boards in the University.
  - ii. By circulation of written notice to all Heads of Departments (HOD) to inform all the employee working in the department.
  - iii. By email to all HOD's for further circulation in the department.
  - iv. University web-site.

**Rule 3: Powers to make Allotment**

The allotment of residences shall be made by the Vice Chancellor or Chairman of the committee and duly approved by the Vice Chancellor.

**Rule 4: House allotment committee**

A House allotment committee shall comprise of the following:-

- 1. The Chairman nominated by the Vice Chancellor.
- 2. M.S. Co-Chairman.
- 3. Finance Officer - Member
- 4. Registrar - Member
- 5. Senior Administrative Officer ~~along with post~~ – Member Secretary.
- 6. Representative of reserved category as nominated by Vice Chancellor.

**Rule 5: Classification of residences and entitlement:**

The entitlement for different categories of houses is as under:-

Sl No.	Type of Residence	Entitlement/category of staff	Monthly emoluments as on 1 <sup>st</sup> Day of the allotment year (Grade Pay)	As per 7 <sup>th</sup> Pay Commission (Level)
(1)	(2)	(3)	(4)	(5)
1.	Type I	As per Emoluments as in Column (4)	Up to Rs. 1800 to 2000	Up to Level - 1 to Level - 3
2.	Type II	As per Emoluments as in Column (4)	More than Rs. 2000 to 2800	More than Level - 3 to Level - 5
4.	Type III	As per Emoluments as in Column (4)	More than Rs. 2800 to 5400	More than Level - 5 to Level - 10
5.	Type IV	Associate Professors, Assistant Professors or equivalent and officers/staff with emoluments as in column (4)	More than Rs. 5400 to 8700	More than Level - 10 to 13
6.	Type V	Professors, Additional Professors or equivalent and officers/staff with emoluments as in column (4)	More than Rs. 8700 and above.	More than Level - 13 and above
7.	Type VI	Vice Chancellor	Earmarked for Vice Chancellor	Earmarked for Vice Chancellor

Provided further that, if a residence of the entitled type is not available, the member of the teaching faculty and other essential categories of staff will be allotted a residence of the next lower type as and when

Dean Paramedical Sciences.

available and he will have preference over all other juniors on the waiting list for that particular type of accommodation.

**Rule 6: Application for allotment of residences:**

Every staff member desirous to get a house allotted shall must apply on the prescribed proforma, indicating clearly the Category of residence he wishes to apply for during the period 30 to 60 days prior to the closure of the previous allotment year (30th November of that year) or within 15 days of joining or taking charge of his post, if joining during the middle of the allotment year.

**Rule 7: Allotment of residences**

- i. Allotment of residences shall be made strictly on the basis of seniority list prepared by the Member Secretary, on the basis of application received by the Member Secretary should prepared the seniority list at least 30 days prior to the start of allotment year, as per rule 2(b). This seniority list shall be circulated by way of notice, for inviting objections. The final seniority list, after considering each objection shall be finalized by the "House allotment Committee" and circulated by the Member Secretary, by way of a notice, separately in respect of each type of residences and category.
- ii. The residences shall be allotted as and when they become available for allotment in accordance with the seniority lists maintained in the following manner:
  - a) In each category of residences, first six residences will be offered for allotment to the employees in essential category, included in the seniority lists, maintained for that category.
  - b) Every seventh residence in each category of residences will be offered for allotment to the employees in the non-essential category in the seniority lists maintained for that category.
  - c) Reservation quota as per UP Government orders shall be implemented only for the non essential category staff. No reservation shall be applied for the essential category of staff. To this separate seniority lists shall be prepared for each category of reservation for non essential category and each type of residences, for every allotment year and roster based on the ratio of reservations provided in the Government Orders shall be applied, till the numbers required as per reservation rules is fulfilled in any given category, as per total number of residences remaining for non essential staff. Thereafter, vacancy arising as a result of vacation of residence by a particular category in reservation shall be offered to the same category, on seniority basis.
  - d) All reservations rosters shall be applied prospectively and no residences shall be kept vacant in case of non availability of applicants in the reserved class.
- iii. The applicant will have to accept the allotment and take possession within the time frame prescribed in the rules. In the event of non acceptance of allotment, delay or refusal to take possession within the prescribed time limits as per these rules, the allotment shall be cancelled and the applicant shall be debarred from allotment for a period of next subsequent allotment year.
- iv. Out of turn allotments on Medical grounds:
  - The employee who is physically handicap preferably allotted ground floor as per availability.
  - On medical ground house can be changed to lower floor as per availability.

**Rule 08: Temporary Allotment of residences:**

- Doctor Transit Hostel allotted for Faculty Member/Officer and it is temporary arrangement for maximum One year.
- Doctor Transit Hostel allotted for Faculty Member/Officer when accommodation is not available.

**Rule 09: Non acceptance of Allotment of residence:**

- Non acceptance of allotment, delay or refusal to take possession within the prescribed time limits as per these rules, the allotment shall be cancelled and the applicant shall be debarred from allotment for a period of one subsequent allotment year.
- A period of 5 days will be given for accepting the offer of allotment/change of a residence and 15 days in all (i.e. including 5 days period of acceptance) for occupying the quarter so allotted/offered in change. In case of acceptance of the allotment/change is not received within a period of 5 days from the date of issue of such letter, the offer so made will be deemed/stand cancelled. The acceptance will have to be submitted to the Member Secretary against a proper acknowledgement. Also, if the quarter so

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allotted/offered in change is not occupied within 15 days from the date of issue of the allotment/offer of change letter, the quarter will be deemed to have been cancelled in favor of the allottee.

- Maintenance Department will ensure that it is ready for occupation, after completion of the upkeep and repair works as indicated at Annexure "G" within 10 days of allotment. In case the Maintenance Department is not in a position to complete the stipulated works as per Annexure "G" within the stipulated time, a certificate shall be provided by the Engineer department concerned, to the allottee and Member Secretary, that the stipulated works have not been completed and also the expected time frame for completion. In case of delay and such a certificate being issued, the period allowed for occupation shall be extended to 5 (five) days beyond the date of completion as certified by the Engineer department concerned that works have been completed.

**Rule 10: Change of residence:**

Every employee shall be entitled to one change within the same category of residences as allotted to him, once during the entire service period or entitlement period for that category of residence. In case of allotment to a higher category, this entitlement shall be available afresh.

In all cases, when a particular residences or residences falls vacant, due to vacation by the allottee by way of shifting to a higher or lower category or as a result of fresh allotment or vacation due to resignation, retirement, death or shifting out of the campus, but not as result of shifting within the same case category, these shall be offered to allottees of that category by way of notice issued by the Member Secretary, specifying the period or date till such applications shall be received in the format as per Annexure "c". Such notice shall be issued at such periodicity as may be directed by the Vice Chancellor. The change in allotment shall be done on the basis of the applications received till the last date specified, on the basis of the seniority of such applicants. The residence vacated as a result of such change shall thereafter be considered for allotment to new allottees as per seniority. In case no applications are received for change to the particular residence, the same shall thereafter be considered for allotment to new allottees as per seniority.

**Rule 11: Acceptance, surrender, cancellation and retention of residence.**

- a) Allotment shall be effective from the date on which it is accepted by an employee concerned and shall continue in force until:
  - i. It is cancelled by the Vice Chancellor, or is deemed to have been cancelled under these rules or.
  - ii. In case of voluntarily surrender of the quarter by the allottee and their desire to again have the University accommodation; they will be considered as fresh applicants under the rules after a period of one year and on their specific application for allotment. However, the seniority will be restored.
  - iii. The employee concerned ceases to occupy the residence or.
  - iv. The expiry of the concessional period permissible under rule 11 (c).
- b) An employee may, at any time, surrender a residence, allotted to him/her making an application to the Vice Chancellor at least 10 days in advance of the proposed date for surrender of the residence. If he/she fails to give due notice, he/she shall be responsible for payment of license fee for ten days or the number of days by which the notice given by him/her falls short of ten days, he/she will, however, be eligible for fresh allotment on his/her making a fresh application not earlier than one year from the date of vacation of the residence, provided that an employee belonging to an essential category, as defined under rule 2(h) shall be required to take approval of the Vice Chancellor before surrendering the residence allotted to him/her.
- c) A residence allotted to any employee may be retained in any of the events specified in col.1 of the Annexure "F" for the period specified in the corresponding entry in col.2 thereof, provided that the residence is required for the bona fide use of allottee and his family.
- d) Exceptions to rule 11 (c) above in case of death of allottee, superannuation or Voluntary retirement:
  - a. Where both husband and wife are employees of the University, The surviving spouse shall be allotted the same house, only if eligible and entitled to that category of residence, by substitution of the name of the allottee.
  - b. In case the surviving spouse is not eligible to the same category of residence, he/she shall be considered for allotment in the eligible category, subject to vacancy. In such a situation, the surviving






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spouse shall be allotted the residence of the entitled category by super ceding the existing seniority list for that category.

- c. Till such time the house of entitled category is not available, the surviving spouse shall continue to occupy the earlier allotted residence and pay the license fees for the period entitled as per rule 11 (c) and thereafter standard rent applicable for the type of residence occupied in the event, the surviving spouse decides to leave the campus, the benefit of superceding the existing seniority shall not be available.
- d. In cases where the surviving wife/son/daughter has within three months of death of the employee, applied for employment on compassionate grounds consequent to the death of employee, the family may be allowed to retain the residence for a period beyond the period specified in rule 11 (c) on payment of standard rent, up to six months or final decision on the application, whichever is earlier. In case the application for employment on compassionate grounds is turned down by the University, the surviving family members shall vacate the house within the prescribed time limit of one month. In case of delay, provisions as per rule 11 (c) shall apply from the date of intimation of refusal of application on compassionate grounds.


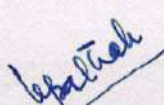

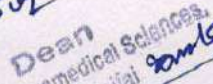
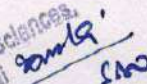

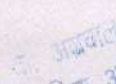

**Rule 12: Sharing of residence:**

No employee shall sublet/share a residence/garage allotted to him/her or any portion thereof.

If any employee sublets a residence allotted to him/her or shares any portion thereof or any of its outhouses with other than close relatives, without the permission of the Vice Chancellor, the Vice Chancellor may without prejudice to any other action that may be taken against him, charge him license fee equal to market rate for the period of such unauthorized sharing or subletting and cancel the allotment.

**Rule 13: License fee and other charges:**

- i. The flat rate or license fee of each type of residences under Fundamental (amendment) Rules, 1987 and damage charges for unauthorized occupation shall be as per rates shown in Annexure 'E' or as may be determined by the Executive Council from time to time.
- ii. Other charges:
  - a. Water charges and such other charges as may be determined by the Executive Council from time to time shall be paid by the allottee.
  - b. Electricity charges as determined from time to time by the Vice Chancellor, based on the electricity rates charged by the utility, overheads etc and calculation of the Maintenance Department shall be paid by the allottee.
- iii. When an employee in occupation of a lower type of residence, is allotted a higher type of accommodation, desires to retain the same he/she shall not be charged for the higher type of accommodation provided the University is not put to any financial disadvantages or loss.
- iv. When an employee to whom a residence has been allotted is a temporary basis, he/she shall execute a surety bond in the form prescribed in this behalf with a surety who shall be permanent University employee for due payment of all license fee and other charges due from him/her in respect of each residence and services and any other residence provided in lieu thereof.
- v. If the surety to the surety bond dies, retires, or resigns from service, becomes insolvent or ceases to be available for any reason, the allottee shall furnish another surety to the bond within ten days from the date of retirement, resignation, insolvency or non-availability of the former surety and if he/she failed to do so, the allotment of the residence to him/her shall, unless otherwise decided be deemed to have been cancelled.
- vi. Where after the allotment has been cancelled or is deemed to be cancelled under any of these rules, the residence or the garage (where separately allotted) remains or has remained in occupation of the employee to whom it was allotted or any person claiming through him/her, such employee shall be liable to pay damages for use and occupation of the residence, service, furniture and garden equal to the three times the standard rent.

- vii. The liability of license fee shall commence from the date of occupation of the residence or from the sixteenth day after the date of allotment of the residence whichever is earlier. An employee to whom a residence has been allotted shall be personally responsible for the license fee thereto or to the furniture, fixture or fittings or services provided that during the period for which the residence has remained allotted to him/her or where the allotment has been cancelled under any of the provisions of these rules, until the residence along with the out-houses etc. apartment thereto have been vacated and full vacant possession thereof has been restored to the University. An employee, who after acceptance, fails to take possession of that residence within 15 days from the date of receipt of the allotment letter, shall be charged license fee for a period of 15 days, in the event of cancellation of the allotment due to delay in taking possession.
- viii. In case of change of allotment of residence, either to a different category or same category, the time period of fifteen days shall be allowed for vacation of the old residence, after possession of the new/changed residence or 30 days from the allotment of the new residence, whichever is earlier. In the event, the employee fails to vacate and hand over possession of the old residence, penal rent at three times the license fees shall be charged for the period of delay up to one month. Delay beyond one month shall entail penal rent at the rate three times the standard rent, besides cancellation of allotment and other disciplinary action.
- ix. At least ten days notice shall be given to the Member Secretary, before vacation of the residence allotted for cancellation of allotment. License fees shall be payable for ten days or the number of days the notice falls short of the specified period of ten days.

**Rule 14: Breach of rules and conditions:**

- i) Subletting the residences/garage.
- ii) Erecting unauthorized structure/fencing etc. in and around the residence; or any other place.
- iii) Charging of license fee from the shares in excess of that permitted by the competent authority;
- iv) Using the residence or garage or a portion thereof for purpose other than those for which they are meant;
- v) Unauthorized extension from or tampering with electric and water connections;
- vi) Keeping of animals in contravention of the bye-laws of the local Civil Authorities; and
- vii) Growing of any trees, shrubs or plants contrary to the instructions of any officer of the University, duly authorized.

**Rule 15: Interpretation of Rules:**

If any question arises as to the interpretation of these rules, the decision of the Vice Chancellor shall be final and binding.

**Rule 16: Relaxation of Rules:**

The Vice Chancellor may for reasons to be recorded in writing, relax all or any of the provisions of these rules in the case of any employee, or residence or class of employees or residences.

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### UPUMS House Allotment Rules 2022

Annexure-A

#### CATEGORIES OF "ESSENTIAL STAFF"

Sl.No.	Category	Number	Remarks
1.	Faculty of clinical department	As per Availability	
2.	Security Officer	-Do-	
3.	Assistant Engineer (Mechanical)	-Do-	
4.	Junior Engineer (Civil, Electric & Automobile)	-Do-	
5.	Fire Officer	-Do-	
6.	Wardens	-Do-	
7.	Computer Programmer	-Do-	
8.	Perfusionist	-Do-	
9.	Vehicle Drivers	-Do-	

→ Person who looks after the Hospital information system only  
*Amul*

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### UPUMS House Allotment Rules 2022

Annexure-B

#### CATEGORIES OF "EARMARKED RESIDENCES"

Sl.No.	Category		Remarks
1.	Vice Chancellor	VI	
2.	Examination Controller	V	
3.	Finance officer/Finance controller	V	
4.	Registrar	V	
5.	M.S.	V	

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चिकित्सा अधीक्षक  
उ०प्र० आयुर्विज्ञान विश्वविद्यालय  
बोकारो, इलाहाबाद-200120

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Faculty of Paramedical Sciences,  
UPUMS Sakai

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प्रशासनिक अधिकारी

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**APPLICATION FORMAT FOR CHANGE OF RESIDENCE**

आवास परिवर्तन हेतु प्रार्थना-पत्र

Affix Passport Size Photo

जाति (प्रमाण पत्र सहित) **UR OBC SC ST (Please tick)**

1	कार्यालय आदेश का संदर्भ दिनांक सहित	
2	अध्यासित संकाय सदस्य/अधिकारी/कर्मचारी का नाम तथा पदनाम	
3	विश्वविद्यालय में कार्यभार ग्रहण की तिथि	
4	वर्तमान में अध्यासित आवास संख्या तथा उक्त आवास का आवंटन आदेश की प्रतिलिपि	
5	परिवर्तन हेतु वांछित आवास की संख्या	विकल्प-1
		विकल्प-2
		विकल्प-3
6	मोबाइल नम्बर/कार्यालय दूरभाष/बायोमेट्रिक आई0डी0 नं0.	
7	विभाग का नाम	
8	दिनांक	
9	हस्ताक्षर	

विभागाध्यक्ष की संस्तुति मोहर सहित

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सीफई, इटावा-206130

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Dean  
Faculty of Paramedical Sciences  
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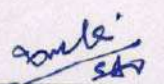
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**APPLICATION FORMAT FOR ALLOTTMENT OF RESIDENCE**

आवास आवंटन हेतु प्रार्थना पत्र

जाति (प्रमाण पत्र सहित) **UR OBC SC ST** (Please tick)Affix Passport Size  
Photo

आवेदित आवास की श्रेणी		टाईप-	
		सम्बन्धित श्रेणी के आवास की अर्ह तिथि/पदनाम-	
1	आवेदक का नाम (हिन्दी में)		
	(अंग्रेजी में)		
2	पिता/पति का नाम		
3	स्थायी पता (प्रदेश सहित)		
4	जन्म-तिथि		
5	आवेदक अविवाहित है या विवाहित		
6	विश्वविद्यालय में योगदान की तिथि		
7	विश्वविद्यालय में योगदान की तिथि को पदनाम		
	(क) वेतनमान		
	(ख) अर्ह आवास का प्रकार		
8	आवेदक का वर्तमान पदनाम		
	(क) वेतनमान/ग्रेड पे/लेवल		
	(ख) किस तिथि से		
	(ग) अर्ह आवास का प्रकार (छठे/सातवें वेतनमान अनुसार)		
9	वर्तमान आवास	टाईप-	आवास सं०.-
		ब्लॉक-	परिसर-
10	वर्तमान तैनाती विभाग		
बिन्दु सं०. 3, 6, 7, एवं 8 के संबंध में संबंधित अधिष्ठान से कार्यालय अभिलेखानुसार आख्या हस्ताक्षर सहित		आवेदक का हस्ताक्षर-	
		फोन नं०./मो०नं०.-	
		बचत खाता सं०.-	
		बायोमेट्रिक आई०डी० नं०.-	
विभागाध्यक्ष की संस्तुति मोहर सहित			

  
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### UPUMS House Allotment Rules 2022

Annexure-E

#### FLAT RATE/LICENSE FEE AND DAMAGE CHARGES FOR UNAUTHORIZED OCCUPATION

Sl. No.	CATEGORY /TYPE	FLAT RATE/LICENSE FEES (P.M.)	WATER CHARGES (P.M.)	STANDARD RENT (P.M.)
1.	TYPE - I	35.00	19.00	1800.00
2.	TYPE - II	70.00	37.00	1990.00
3.	TYPE - III	100.00	46.00	3700.00
4.	TYPE - IV	180.00	78.00	7100.00
5.	TYPE - V	200.00	108.00	12400.00

As per declaration by the state govt.

*[Signature]*

*[Signature]*  
CSW

चिकित्सा अधीक्षक  
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Safai

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क. वी. अग्रवाल  
प्रशासनिक अधिकारी

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# UPUMS House Allotment Rules 2022

Annexure- F

## PERMISSIBLE PERIOD OF RETENTION - REFERENCE RULE 11 (C)

SNO	EVENT	PERIOD PERMISSIBLE ORDINARILY	ADDITIONAL PERIOD BY SPECIAL PERMISSION OF Vice Chancellor	APPLICABLE LICENSE FEES/ RENT AS PER RULE 45 (A)	REMARKS
	(1)	(2)	(3)	(5)	(6)
1.	Retirement	02 Months	02 Months	License fees for 1 <sup>st</sup> month, standard rent for 2 <sup>nd</sup> to 4 <sup>th</sup> month and 3 (three) times standard rent thereafter	
2.	Death	03 Months	03 Months		
3.	Resignation	02 Months	02 Months	License fees for 1 <sup>st</sup> month and 3 (three) times standard rent thereafter	
4.	Dismissal/ Removal / termination from services	01 Month	01 Month		
5.	Deputation	As per specific approval of competent authority	--	As per specific approval of competent authority	
6.	Extraordinary leave	As per specific approval	--	License fees at the same rates as if the employee was in regular service	

चिकित्सा अधीक्षक  
 उ०प्र० आयुर्विज्ञान विश्वविद्यालय  
 सैफई, इटावा-205130

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 Director  
 Faculty of Pharmaceutical Sciences,  
 UPUMS Saifai

*Anurag*  
*Singh*

के. वी. अग्रवाल  
 प्रशासनिक अधिकारी

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## UPUMS House Allotment Rules 2022

Annexure-G

**LIST OF MAINTENANCE WORKS TO BE CARRIED OUT BY MAINTENANCE DEPARTMENT AT THE TIME OF ALLOTMENT/POSESSION OF RESIDENCES**

**(REFER RULE-10)**

Sno	ITEM/ DETAILS	REMARKS	
	<b>CIVIL WORKS</b>		
1.	Internal white wash or painting on walls (excluding doors & windows)	<p>1. To be done to existing standards or standard specifications, whichever is lower</p> <p>2. The purpose of the maintenance is to ensure workable use and shall not include any additional or improvement works</p>	
2.	Replacement of broken glass panes and netting		
3.	Repairs of doors & windows		
4.	Repairs to hardware of doors & windows		
5.	Repairs to Plumbing and sanitary fixtures, cisterns etc, if necessary		
6.	Repairs to broken floor finish and wall tiles, if necessary		
7.			
8.			
	<b>ELECTRICAL WORKS</b>		
1.	Provision of luminaries for light fixture		
2.	Repairs of luminaries and fans		
3.	General Checking of wiring and earthing and restoration of proper values		
4.			
5.			
6.			

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चिकित्सा/अधीक्षक  
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13/5/22

Dean  
Faculty of Paramedical Sciences,  
UPUMS Bafra

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डॉ. बी. अशोक  
आयुर्विज्ञान अधिकारी

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