



**Old Students Association of UPUMS  
(Minutes of 1<sup>st</sup> Meeting)**

First meeting of Old Students Association of Uttar Pradesh University of Medical Sciences was held on 3<sup>rd</sup> April, 2023 in the Council Room of Hon'ble Vice Chancellor's Office at 4 PM. In the meeting, following members were present and under mentioned agenda were discussed.

- 01 Prof. (Dr.) Prabhat Kumar Singh - Hon'ble Vice Chancellor
- 02 Prof. (Dr.) Ramakant Yadav – Hon'ble Pro Vice Chancellor
- 03 Prof. (Dr.) Chandra Veer Singh – Registrar
- 04 Prof. (Dr.) Usha Shukla – Dean (Faculty of Medicine)
- 05 Prof. (Dr.) Kamla Pathak – Dean (Faculty of Pharmacy)
- 06 Prof. Biji Biju – Dean (Faculty of Nursing)
- 07 Dr. Suraj Kumar – Dean (Faculty of Paramedical)
- 08 Prof. (Dr.) Sandip Kumar – Officer In-Charge (Student Cell)
- 09 Dr. Vinay Kumar Gupta – Officer In-Charge (UPUMS Alumni Cell)
- 10 Dr. Praveen Kumar – Coordinator of Alumni Cell (Faculty of Pharmacy)
- 11 Dr. Ajai Kumar - Coordinator of Alumni Cell – PG Courses (Faculty of Medicine)
- 12 Mrs. Priti Yadav - Coordinator of Alumni Cell (Faculty of Paramedical)
- 13 Mr. Visan Swaroop - Coordinator of Alumni Cell (Faculty of Nursing)

The meeting was chaired by Hon'ble Vice Chancellor and commenced with the introduction of the members present. The meeting began with introductory address by Dr. Vinay Kumar Gupta, Officer In-Charge – Alumni Cell about the need, roles and purpose of the Old Students Association and the impacts that it will have for the betterment of both of the university and the alumni students. Later, Hon'ble Vice Chancellor addressed about importance of having an Old Students Association in the university. Further, following agenda were discussed -

S.No	Agenda	Proceedings
01	To discuss progress for nomination of alumni students in all Faculties.	<ul style="list-style-type: none"> <li>• The Consent forms of the nominated office bearers of alumni students were completed by respective co-ordinators of faculty of Medicine, Paramedical and Pharmacy.</li> <li>• The Consent forms of faculty of Nursing were not completed by co-ordinator. He was instructed to complete the required documents at earliest.</li> </ul>

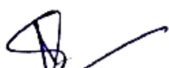
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	Action to be taken	All coordinators were instructed to prepare their file with required documents and produce before Officer In-Charge, Alumni Cell at earliest.
02	To discuss about how to promote alumni students for providing details of their higher education and employment status required for both NIRF & NAAC.	<ul style="list-style-type: none"> <li>• Details of alumni students are required regarding progress to higher education and employment.</li> <li>• Prof. (Dr) Sandip Kumar suggested for generating a common alumni registration form for all faculties which will be submitted by passing out batch at the time of No-dues completion. Also the No-dues format should be modified by including Alumni Cell section.</li> <li>• The passing out students have to register themselves as a member of Alumni Association along with submission of required registration fee before taking No-dues certificate.</li> <li>• Certificates to be provided to all the office bearers of respective Old Students Association.</li> <li>• An alumni meet will be conducted at every year at the time of Exordium (Annual Socio-cultural and sports function).</li> <li>• The alumni members will be felicitated by memento and certificates.</li> </ul>
	Action to be taken	<ul style="list-style-type: none"> <li>• Dr. Vinay Kumar Gupta, Officer In-Charge, Alumni Cell was instructed to generate the format of alumni registration form and certificates.</li> <li>• All Deans were advised to modify their No-dues certificate by including Alumni Cell section.</li> </ul>
03	To Discuss about availability of fund required for registration of associations at registrar office, Kanpur.	<ul style="list-style-type: none"> <li>• The coordinators were instructed to prepare their respective file for obtaining No Objection Certificate and advance money required for registration of Old Students Association.</li> <li>• The registration process will be completed by advocate of the University.</li> <li>• The required fund will be provided by University.</li> <li>• After Registration of the association, the bank account will be opened by respective coordinators with consultation of office bearers. The process for issuance of Pan Card will also be performed by coordinators.</li> </ul>
	Action to be taken	<ul style="list-style-type: none"> <li>• All Co-ordinators.</li> <li>• Dr. Vinay Kumar Gupta, Officer In-Charge, Alumni Cell</li> <li>• Shri Rohit Diwedi, Advocate.</li> </ul>
04	To discuss about progress of software required for membership registration, membership fee submission and other activities of alumni students.	<ul style="list-style-type: none"> <li>• A zoom meeting was conducted with a service provider (Alma Shines) regarding services required for Old Students Association software.</li> <li>• Students will be able to deposit registration/membership fee (through payment gateway), uploading of the data, conduct meetings, participate in voting etc. by individual login.</li> <li>• The service provider offered for providing trial base software to the university.</li> </ul>




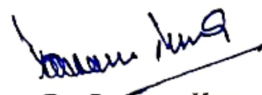
		<ul style="list-style-type: none"> <li>• It was instructed by Hon'ble Vice Chancellor Sir that the alumni cell will use this trial software and prepare a report about performance and possible customization of the software. The feedback of office bearers of respective Old Students Association will also be taken.</li> <li>• After this, a proposal may be submitted before Hon'ble Vice Chancellor for further action.</li> </ul>
	Action to be taken	<ul style="list-style-type: none"> <li>• All Co-ordinators.</li> <li>• Dr. Vinay Kumar Gupta, Officer In-Charge, Alumni Cell.</li> </ul>
05	Substitution of MBBS Coordinator of OSA(Medical)	<ul style="list-style-type: none"> <li>• The MBBS coordinator of OSA (Medical) is relieved after resignation.</li> <li>• The Dean (Faculty of Medicine) was advised to designate a faculty.</li> </ul>
	Action to be taken	Dean (Faculty of Medicine)
06	To designate a Clerk for Alumni Cell and Student Council.	<ul style="list-style-type: none"> <li>• It was decided that an Office Staff may be appointed on contractual basis for alumni cell from the fund of the association.</li> <li>• An advance of Rs. 10000/- will be issued to Dr. Vinay Kumar Gupta for miscellaneous expenditures regarding Alumni Cell and Student Council.</li> </ul>
	Action to be taken	• Finance Director (UPUMS)
07	Miscellaneous	<ul style="list-style-type: none"> <li>• To prepare an annual calendar and proposal of respective faculties for various Socio-cultural and sports activities like Exordium, Basant Panchami Puja, Shri Krishna Janmastmai, Fresher Party, Farewell Party etc.</li> <li>• It was advised by Hon'ble VC Sir that the Annual sports and Art activity of all faculties may be combined while for cultural activities, separate dates may be designated.</li> </ul>
	Action to be taken	<ul style="list-style-type: none"> <li>• All Deans.</li> <li>• Dean (Student Welfare)</li> <li>• Officer In-charge (Student Council)</li> </ul>


The Hon'ble Vice Chancellor concluded the meeting with his kind words about the need and guidance for constitution of the Old Students Association in the University.


  
Mr. Vinay Swaroop  
Coordinator of Alumni Cell  
(Faculty of Nursing)

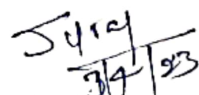
  
Mrs. Priti Yadav  
Coordinator of Alumni Cell  
(Faculty of Paramedical)


  
Dr. Ajai Kumar  
Coordinator of Alumni Cell  
(Faculty of Medicine)

  
Dr. Praveen Kumar  
Coordinator of Alumni Cell  
(Faculty of Pharmacy)


  
Dr. Vinay Kumar Gupta  
Officer In-Charge  
Alumni Cell

  
Prof. (Dr.) Sandip Kumar  
Officer In-Charge  
Student Cell


  
Dr. Suraj Kumar  
Dean  
(Faculty of Paramedical)




Prof. Biji Biji  
Dean - Officiating  
(Faculty of Nursing)



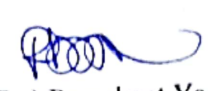
Prof. (Dr.) Kamla Pathak  
Dean  
(Faculty of Pharmacy)



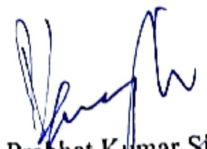
Prof. (Dr.) Usha shukla  
Dean  
(Faculty of Medicine)



Prof. (Dr.) Chandra Veer Singh  
Registrar



Prof. (Dr.) Ramakant Yadav  
Pro-Vice Chancellor



Prof. (Dr.) Prabhat Kumar Singh  
Vice Chancellor