



उ० प्र० आयुर्विज्ञान विश्वविद्यालय  
सैफई इटावा (उत्तर प्रदेश)

Uttar Pradesh University of Medical Sciences  
Saifai, Etawah (Uttar Pradesh) - 206130  
www.upums.ac.in

Ref. No. 2062 /UPUMS/VCO/2023-24

Date: 31.08.2023

**OFFICE ORDER**

For smooth conduction of Sports and Cultural programs/Events in various faculties of the University, Dr. Rajesh Yadav, Professor & HOD, Department of Pediatrics is nominated as Chairman - Sports & Cultural Committee of the University. Dr Rajesh Yadav is directed to constitute the committees for Sports and Cultural programs/Events for the University. The committees shall perform following duties -

- 1) To prepare Annual Calendar for Sports and Cultural programs/Events (Faculty wise).
- 2) To prepare the policy framework (SOP) to hold the Sports and Cultural programs/Events in various faculties of the University.
- 3) To propose the requirement and expected expenditures /program wise in detail for approval (both in terms of seed money required from University and contribution/ sponsorship / donation collected by students).
- 4) To conduct the Sports and Cultural programs/Events.
- 5) To maintain the records of the fund and inventories. Previous inventories shall also be recorded.
- 6) After commencement of any event, the committee has to maintain record of the event (Schedule of the event, participants list, summary of the event, details of the winners and photographs of the event).

**Prof. (Dr.) Prabhat Kumar Singh**  
Vice Chancellor

Copy To: For information and necessary action.

- 1) Dr. Rajesh Yadav, Professor & HOD - Department of Pediatrics (Chairman - Sports & Cultural Committee).
- 2) Pro-Vice Chancellor.
- 3) Registrar.
- 4) Finance Officer.
- 5) Dean (Faculty of Medicine, Paramedical, Pharmacy and Nursing).
- 6) All Head of Departments.
- 7) Mr. Pramod Kumar, Assistant Professor (Nursing) - For information.
- 8) In-charge CAC - To upload on website.
- 9) P.A. to Hon'ble Vice Chancellor Sir for his kind perusal.

**Prof. (Dr.) Prabhat Kumar Singh**  
Vice Chancellor